



ST XAVIER'S COLLEGE OF MANAGEMENT & TECHNOLOGY

NAAC Accredited with B++ Grade (1st Cycle)

(Affiliated to Aryabhata Knowledge University)

Digha-Aashiyaana Road, Digha Ghat, Patna- 800011, Bihar

Mobile Nos.: 8987262019; 8877617734, E-mail: info@sxcpatna.edu.in,

Website: www.sxcpatna.edu.in



Ref. No.: SXCMT/IQAC/TR/01/2024-2025

Date: 11 July 2024

ERP TRAINING REPORT ORGANIZED BY IQAC (2024 - 2025)

1. Event information: ERP Training

- Date: 10 July 2024
- Time: 9: AM
- Venue: Buddha Conference Hall & Lab:1
- Name of the Committee: IQAC
- Beneficiaries: Teaching Fraternity

2. Objective of the Event:

- Enhanced Efficiency and Productivity
- Improved Data Management and Reporting
- Enhanced Communication and Collaboration

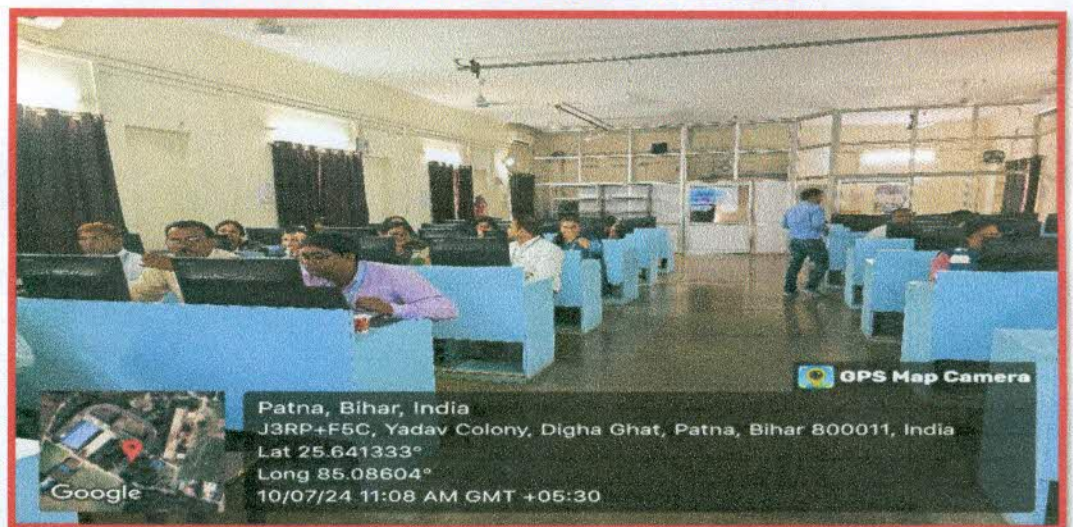
3. Process: Information through WhatsApp regarding the training.

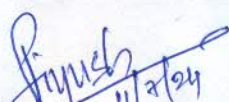
- 4. A brief report of the Event with geo-tagged photos:** The ERP training session was organized by IQAC. It began with a prayer by Dr. Mala Kumari Upadhyay, followed by Fr. Dr. Martin Poras SJ, the Principal, welcoming ERP experts Mr. Paul and Mr. Arasu from Loyola Soft Pvt. Ltd., Tamil Nadu. The experts introduced the college's customized and user-friendly ERP modules, including LMS, class plans, timetable, leave management with substitution hours, attendance uploading, quiz and assignment conduction, student marks entry, and feedback provisions for the IQAC. Faculty members' questions were addressed, and suggestions for further improvements were noted. A demonstration of the teacher-student interface was provided, and after a brief break, faculty members engaged in a hands-on session in Lab 1, ensuring ERP functionality on their devices. The day concluded with resolving any glitches and additional Q&A, successfully equipping the faculty for the new academic year 2024-2025.

ERP TRAINING SESSION TO THE TEACHING FRATERNITY




ERP TRAINING HANDS-ON SESSION




Mr Piyush Verma
Organizer, Member IQAC

Annexure: 1. Notice
2. Attendance


Sr Dr Grace SCSC
Coordinator IQAC
IQAC
St. Xavier's College of Mgmt. & Tech.
Digha Ghat, Patna : 800 011


Dr Fr Martin Poras SJ
Principal
St. Xavier's College of Mgmt. & Tech.
Digha Ghat, Patna-800011
Bihar, India



Faculty members 2024-25

Anurag, Ashok, Niharika, Piyush...



Piyush V Sir July 9, 2024

Dear Colleagues,

We will have a session on ERP (Demonstration, Training & Workshop) tomorrow.

Time: 9:00 AM

Place: Conference Hall

You are requested to be seated by 8:45 AM.

Seeking your guidance & cooperation.

Thank You
Chair, College ERP

****For Faculty Only.**

Edited 9:25 PM



ST XAVIER'S COLLEGE OF MANAGEMENT & TECHNOLOGY

NAAC Accredited with B++ Grade (1st Cycle)

(Affiliated to Aryabhata Knowledge University)

Digha-Aashiyaana Road, Digha Ghat, Patna- 800011, Bihar

Mobile Nos.: 8987262019; 8877617734, E-mail: info@sxcpatna.edu.in,

Website: www.sxcpatna.edu.in



ERP Training Session 2024-2025

Held on 10.07.2024

Attendance Sheet

Sl.No.	Name of the Staff	Signature
1	Fr Dr Martin Poras, S.J.	
2	Fr. Dr A. Sebastian, SJ	
3	Fr Dr Sherry George, S.J.	AB
4	Sr. Dr. Grace SCSC	
5	Sr. Jaya RNDM	
6	Dr. Anurag Kumar Sinha	
7	Mr. Ajay Kumar	
8	Dr. Kalpana Kumari	
9	Mr. Bidya Nand Choudhary	AB
10	Dr. Niharika Kumari	
11	Mr. Piyush Ranjan Sahay	
12	Mr. Mario Martin	
13	Mr. Manish Kumar	
14	Ms. Shilpa Sharma	

15	Dr Gita Rani Sahu	<u>Gita Rani Sahu</u>
16	Dr. Rakesh Kumar Pathak	<u>Rakesh</u>
17	Dr. Prakash Upadhyay	<u>Prakash</u>
18	Ms. Supriya Shree	<u>Supriya</u>
19	Mr. Piyush Verma	<u>Piyush</u>
20	Mr. Mukesh Kumar	<u>Mukesh Kumar</u>
21	Dr. Ashok Kumar	<u>Ashok</u>
22	Dr. Mala Kumari Upadhyay	<u>Mala Kumari Upadhyay</u>
23	Dr. Farhan Khalid	<u>Farhan</u>
24	Dr. Rachna Thakkar	<u>Rachna</u>
25	Dr. Alok Baran	<u>Alok Baran</u>
26	Ms Priya Gupta	<u>Priya Gupta</u>
27	Ms. Priya Manish Kumar	<u>Priya Manish Kumar</u>
28	Mr. Vikas Kumar	<u>AB</u>
29	Mr. Abhishek Anand	<u>Abhishek</u>
30	Ms Priyanka Singh	<u>Priyanka Singh</u>



ST XAVIER'S COLLEGE OF MANAGEMENT & TECHNOLOGY

NAAC Accredited with B++ Grade (1st Cycle)

(Affiliated to Aryabhata Knowledge University)

Digha-Aashiyaana Road, Digha Ghat, Patna- 800011, Bihar

Mobile Nos.: 8987262019; 8877617734, E-mail: info@sxepatna.edu.in,

Website: www.sxepatna.edu.in



Ref. No.: SXCMT/IQAC/AQAR/IS/02/2024-2025

Date: 14 July 2024

AQAR INPUT SESSION ORGANIZED BY IQAC (2024 - 2025)

1. Activity information:

- Name of the Activity: AQAR Preparation week
- Dates : 8th July 2024 to 13th July 2024
- Venue: St. Xavier's College of Management & Technology Patna.
- Name of the Department :IQAC

2. Objective of the Activity : To finalise the AQAR Report 2023-24

3. A brief report of the Activity:

On the 8th of July, 2024, St. Xavier's College of Management & Technology reopened for staff with a crucial agenda. This event marked the beginning of the Annual Quality Assurance Report (AQAR) preparation for the academic year 2023-2024. The AQAR preparation session was a pivotal activity aimed at evaluating and enhancing the quality of education and administrative practices at the institution. The event commenced with a common session at 9:00 AM in the Buddha Conference Hall, emphasizing collaborative efforts among staff members to ensure comprehensive and effective report compilation.

Overview of the Session

The session began with a presentation by Mr. Piyush Verma, focusing on several key areas essential for the AQAR:

- Problems Encountered During the Uploading of the AQAR:
- Analyzing the technical and procedural challenges faced during the previous AQAR submission.
- Identifying strategies to mitigate these issues in future submissions. Items Missing in Last Year's AQAR
- Reviewing the components that were overlooked or inadequately addressed in the previous year's report.
- Discussing the importance of these items and how to ensure their inclusion in the current report.

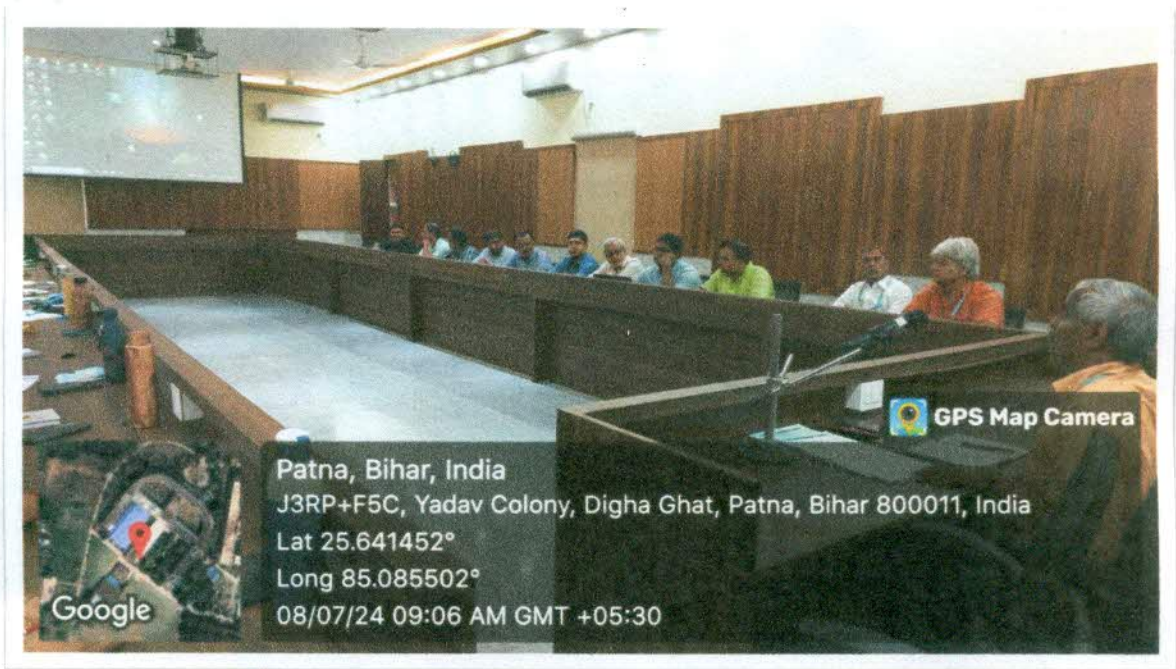
Following Mr. Verma's presentation, staff members divided into their respective NAAC groups to collaboratively develop blueprints addressing the discussed points. These blueprints served as the foundation for the AQAR and were presented to the entire staff on the morning of the 9th of July. The presentation was followed by a period

for suggestions and feedback, fostering a culture of collective effort and continuous improvement. Subsequent to the feedback session, each group refined their blueprints and commenced the detailed work on the AQAR. All the Criteria in- charges submitted their reports to the principal on 13th of July, 2024.

Geo Tagged Photographs



Principal Sharing his input



Criteria In- Charges presenting their reports

Mario

Mr Mario Martin
Asst. IQAC Coordinator

Dr. Grace
15 July 2024

Sr Dr Grace SCSC
IQAC Coordinator

Martin Poras

Fr Dr Martin Poras SJ
Principal
St. Xavier's College of Mgmt. & Tech.
Digha Ghat, Patna-800011
Bihar, India

IQAC
St. Xavier's College of Mgmt. & Tech.

Annexure
Notice – Annexure – 1



ST XAVIER'S COLLEGE OF MANAGEMENT & TECHNOLOGY

NAAC Accredited with B++ Grade (1st Cycle)

(Affiliated to Aryabhatta Knowledge University)

Digha-Aashiyaana Road, Digha Ghat, Patna- 800011, Bihar

Mobile Nos.: 8987262019; 8877617734, E-mail: info@sxcpatna.edu.in, Website: www.sxcpatna.edu.in

Ref. No. SXCMT/GO/N/001/2024-2025

04.07.2024

NOTICE

This is to inform all staff members that our college will be reopening for staff on the 8th of July 2024. Your punctual presence is required at 8:30 am. We will be convening a common session at 9:00 am in the Buddha Conference Hall to address the critical task of preparing our Annual Quality Assurance Report (AQAR) for the academic year 2023-2024.

The session will commence with a presentation by Piyush Verma, highlighting the following key areas:

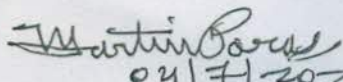
1. The problems encountered during the uploading of the AQAR.
2. Items that were missing in last year's AQAR.
3. Aspects that require modification in the current year's AQAR.
4. Annexures.
5. Any other pertinent suggestions.

Following the presentation, staff members will go into their respective NAAC groups. Each group is tasked with developing a blueprint based on the discussed points. These blueprints will be presented to the entire staff on the morning of the 9th of July. After the presentations, a period for suggestions and feedback will ensue.

Subsequently, each group will refine their blueprint and commence work on the AQAR. The first draft of the AQAR must be submitted to the principal by the 13th of July 2024.

Important Notes:

1. Your active participation and cooperation are imperative for the successful completion of this task.
2. Please come prepared with any suggestions or feedback you may have to contribute to the improvement of our AQAR.
3. The principal expects the first draft to be comprehensive, supported by data, and well-prepared, reflecting the collective effort and dedication of all the members of the group.
4. I appreciate your attention to this matter and look forward to your enthusiastic participation.


04/07/2024

Fr. Dr. Martin Poras, S.J.

Principal
St. Xavier's College of Mgmt. & Tech.
Digha Ghat, Patna-800011
Bihar, India

Jay Xavier's!

Jay Bharat!



ST XAVIER'S COLLEGE OF MANAGEMENT & TECHNOLOGY

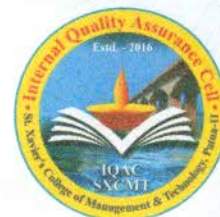
NAAC Accredited with B++ Grade (1st Cycle)

(Affiliated to Aryabhatta Knowledge University)

Digha-Aashiyaana Road, Digha Ghat, Patna- 800011, Bihar

Mobile Nos.: 8987262019; 8877617734, E-mail: info@sxcpatna.edu.in,

Website: www.sxcpatna.edu.in



Ref No. SXCMT/IQAC/SO/03/2024-25

Date – 17 July 2024

Staff Orientation **Academic Year 2024-25**

1. Activity information:

- i. Name of the Activity: Staff Orientation Day 2024-25
- ii. Dates: 16th July, 2024 (Tuesday)
- iii. Time: 12:00 PM
- iv. Venue: Buddha Conference Hall, St. Xavier's College of Management & Technology Patna.
- v. Name of the Department: IQAC
- vi. Beneficiaries - Staff of SXCMT

2. Objective of the Activity:

- To refresh and update existing employees on company policies, changes, and developments, and to reinforce organizational values and goals for continued alignment and productivity.
- To familiarize new employees with the company's policies, culture, and job responsibilities to ensure a smooth integration and enhance productivity.

3. A brief report of the Activity:

A Staff Orientation programme for the teaching and non-teaching staff was organized by the Internal Quality Assurance Cell at St. Xavier's College of Management & Technology. The day serves as a pivotal event in integrating new faculty and staff members into the institution's community and work culture. The primary objective of the programme was to provide an overview of the college's history, mission, vision, and values. Two new faculty members namely, Arindam Roy and Vandana Verma who joined the Department of Business Administration and the Department of Computer Science respectively, were formally welcomed by the Principal, Fr. (Dr) Martin Poars SJ. After the felicitation of the new members, the college Rector, Fr. Joseph Sebastian SJ in his address said that this storied institution is more than just a place of learning, it is a community dedicated to fostering academic excellence, personal development, and societal impact. Outlining the vision of Jesuit pedagogy, he pointed out that research work must be pursued extensively which would translate into quality education catering to the industry demands and job creation. He also implored all the staff members to chip in for the continued growth of the college.

Later, the Principal, Fr Martin Poras SJ explained through a PowerPoint presentation, the changing dynamics of modern education and how the educators need to constantly keep themselves abreast of the changes happening around them and stay updated with the latest trends in not only their field of interest but also in other areas as education has become multidisciplinary and teaching has become a challenging task in the wake of technological innovations. He also appealed to the faculty members to be respectful, just, and utmost professional in their conduct not only on the campus but also outside as students look up to them as their role models. He encouraged the participants to take full advantage of the resources and support systems available in the college, and to actively seek opportunities for collaboration and professional development. His address was followed by the question –answer session where the staff members posed their questions to the management. The programme concluded with the customary lunch which is organized every year by the management for all the staff members of the college on the eve of Staff Orientation Day.

Photographs of the events



Principals Address



Rectors Address

Abhishek
27-8-2024
Mr Abhishek Anand
Organiser

Dr. G
27/8/24
Sr Dr Grace SCSC
IQAC Coordinator

Martin Poras
29/8/2024
Fr Dr Martin Poras SJ
Principal
St. Xavier's College of Mgmt. & Tech.
Digha Ghat, Patna-800011
Bihar, India

Annexure

Notice -1

Attendance Sheet -2



ST XAVIER'S COLLEGE OF MANAGEMENT & TECHNOLOGY

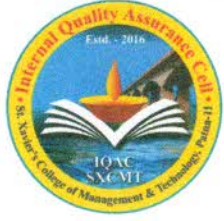
NAAC Accredited with B++ Grade (1st Cycle)

(Affiliated to Aryabhata Knowledge University)

Digha-Aashiyaana Road, Digha Ghat, Patna- 800011, Bihar

Mobile Nos.: 8987262019; 8877617734, E-mail: info@sxepatna.edu.in,

Website: www.sxepatna.edu.in



Ref No.: SXCMT/IQAC/SO/03/2024-2025


Date: 13 July 2024

NOTICE STAFF ORIENTATION


This is to inform all concerned members that the Annual Staff Orientation 2024 – 25 has been scheduled as follows :

Date : Monday, 16 July 2024
Time : 12:00 PM
Venue : Buddha Conference Hall

Note: All the Staff Members are expected to be present for the meeting.


Mr Abhishek Anand
Organiser


Sr Dr Grace SCSC
Coordinator IQAC


Fr Dr Martin Poras SJ
Principal
St. Xavier's College of Mgmt. & Tech.
Digha Ghat, Patna-800011
Bihar, India



ST XAVIER'S COLLEGE OF MANAGEMENT & TECHNOLOGY

NAAC Accredited with B++ Grade (1st Cycle)

(Affiliated to Aryabhata Knowledge University)

Digha-Aashiyaana Road, Digha Ghat, Patna- 800011, Bihar

Mobile Nos.: 8987262019; 8877617734, E-mail: info@sxepatna.edu.in, Website:

www.sxepatna.edu.in



STAFF ORIENTATION

ATTENDANCE SHEET (16.07.2024)

Sl.No.	Name of the Staff	Signature
1	Fr Dr Martin Poras, S.J.	
2	Fr Dr Sherry George, S.J.	
3	Fr. Dr A. Sebastian, SJ	
4	Sr. Dr. Grace SCSC	
5	Sr. Jaya RNDM	Absent-
6	Dr. Anurag Kumar Sinha	
7	Mr. Ajay Kumar	
8	Dr. Kalpana Kumari	
9	Mr. Bidya Nand Choudhary	
10	Dr. Niharika Kumari	
11	Mr. Piyush Ranjan Sahay	
12	Mr. Mario Martin	
13	Mr. Manish Kumar	
14	Ms. Shilpa Sharma	

15	Dr Gita Rani Sahu	<u>Gita Rani Sahu</u>
16	Mr Arindam Roy	<u>Arindam Roy</u>
17	Dr. Rakesh Kumar Pathak	<u>Rakesh Kumar Pathak</u>
18	Dr. Prakash Upadhyay	<u>Prakash Upadhyay</u>
19	Ms. Supriya Shree	<u>Supriya Shree</u>
20	Mr. Piyush Verma	<u>Piyush Verma</u>
21	Mr. Mukesh Kumar	<u>Mukesh Kumar</u>
22	Ms Vandana Verma	<u>Vandana Verma</u>
23	Dr. Ashok Kumar	<u>Ashok Kumar</u>
24	Dr. Mala Kumari Upadhyay	<u>Mala Kumari Upadhyay</u>
25	Dr. Farhan Khalid	<u>Farhan Khalid</u>
26	Dr. Rachna Thakkar	<u>Rachna Thakkar</u>
27	Dr. Alok Baran	<u>Alok Baran</u>
28	Ms Priya Gupta	<u>Priya Gupta</u>
29	Ms. Priya Manish Kumar	<u>Priya Manish Kumar</u>
30	Mr. Vikas Kumar	<u>Vikas Kumar</u>
31	Mr. Abhishek Anand	<u>Abhishek Anand</u>
32	Ms Priyanka Singh	<u>Priyanka Singh</u>
33	Ms Bela Stephen	<u>Bela Stephen</u>
34	Ms Rekha Kumari	<u>Rekha Kumari</u>
35	Mr Vikash Benjamin	<u>Vikash Benjamin</u>
36	Mr Tapeswar Prasad Yadav	<u>Tapeswar Prasad Yadav</u>
37	Mr. Prabhat Kumar	<u>Prabhat Kumar</u>

38	Mr. Alexander Natal	<u>Quid</u>
39	Mr Satya Prakash Narain	<u>Am.</u>
40	Mr Manoj Kumar Das	<u>MS</u>
41	Mr Vishal Joshua Lal	<u>V. J. L.</u>
42	Mr. Sumit Kumar	<u>Sumit Kumar</u>
43	Mr. Sudeep Kumar	<u>Sudeep</u>
44	Ms Nikita Braganza	<u>Absent</u>
46	Mr Raju Rajesh	<u>Raju Rajesh</u>
47	Ms Mariam Gid	<u>मरियम गिद</u>
48	Mr Nelson Ekka	<u>Nelson Ekka</u>
49	Ms Meera Soreng	<u>Meera Soreng</u>
50	Mr Neeraj Kumar	<u>Neeraj K.</u>
51	Ms. Archenjela Toppo	<u>Arigle Toppo</u>
52	Mr Md Shakeel	<u>md. Shakeel</u>
53	Mr Anil Kumar	<u>Anil Kumar</u>
54	Ms Nirmala Tete	<u>Nirmala Tete</u>
55	Mr. Cyril Tirkey	<u>Cyril Tirkey</u>
56	Mr. Indrajeet Singh	<u>A.</u>
57	Mr Naushad Ansari	<u>Naushad</u>
58	Mr Ram Sundar Kumar	<u>Ramsundar</u>
59	Ms Phulgenesia Soreng	<u>Phulgenesia Soreng</u>
60	Mr Lal Babu Manjhi	<u>Lal Babu</u>



ST XAVIER'S COLLEGE OF MANAGEMENT & TECHNOLOGY

NAAC Accredited with B++ Grade (1st Cycle)

(Affiliated to Aryabhata Knowledge University)

Digha-Aashiyaana Road, Digha Ghat, Patna- 800011, Bihar

Mobile Nos.: 8987262019; 8877617734, E-mail: info@sxepatna.edu.in,

Website: www.sxepatna.edu.in



Ref No. SXCMT/IQAC/SDP/004/2024-25

Date : 26 July 2024

Two Day Student Development Programme **Academic Year 2024-25**

1. Activity information:

- i. Name of the Activity: Student development programme
- ii. Dates : 23rd and 24th July 2024
- iii. Time: 9:55 AM to 10 :45 AM
- iv. Venue: Kalam Hall, St. Xavier's College of Management & Technology, Patna.
- v. Name of the Department :IQAC
- vi. Beneficiaries - Students of part II

2. Objective of the Activity :

To equip students with practical skills, knowledge, and experiences that enhance their academic learning and prepare them for professional careers.

3. A brief report of the Activity:

The Two-Day Student Development Programme for second-year students of the 2023-26 session was successfully conducted on the 23rd and 24th of July, 2024, at Kaalam Hall. The event aimed to enhance creative thinking, skill development, and promote sustainable living practices among students. Dr. Paul Pudussery CSC, a distinguished social science researcher, led the sessions with his insightful and engaging presentations.

Day 1: Integrating Creative Thinking & Skill Enhancement

Date: July 23rd, 2024

Time: 9:55 AM to 10:45 AM

Venue: Kaalam Hall

The first day of the programme focused on "Integrating Creative Thinking & Skill Enhancement." Dr. Paul Pudussery commenced the session by introducing the importance of creative thinking in both academic and personal contexts. He emphasized the role of creativity in problem-solving and innovation. Through a series of interactive activities and discussions, students were encouraged to think outside the box and explore new perspectives.

Dr. Pudussery incorporated multimedia elements such as videos and interactive slides to keep the audience engaged. The activities included brainstorming sessions, group discussions, and individual reflections. These activities were designed to stimulate creative thought processes and enhance critical thinking skills. Students were also

provided with practical tips and techniques to nurture their creativity in everyday situations.

Day 2: Sustainable Living Practices

Date: July 24th, 2024

Time: 9:55 AM to 10:45 AM

Venue: Kaalam Hall

The second day was dedicated to "Sustainable Living Practices." Dr. Pudusery began the session by highlighting the pressing need for sustainable practices in the face of global environmental challenges. He discussed the concept of sustainability and its relevance in daily life, emphasizing the role of individuals in promoting and adopting sustainable practices. The session covered various aspects of sustainability, including reducing waste, conserving resources, and making eco-friendly choices. Dr. Pudusery provided practical tips and strategies for implementing sustainable practices, such as recycling, reducing energy consumption, and opting for sustainable products. Real-world examples and case studies were presented to illustrate the impact of sustainable living.

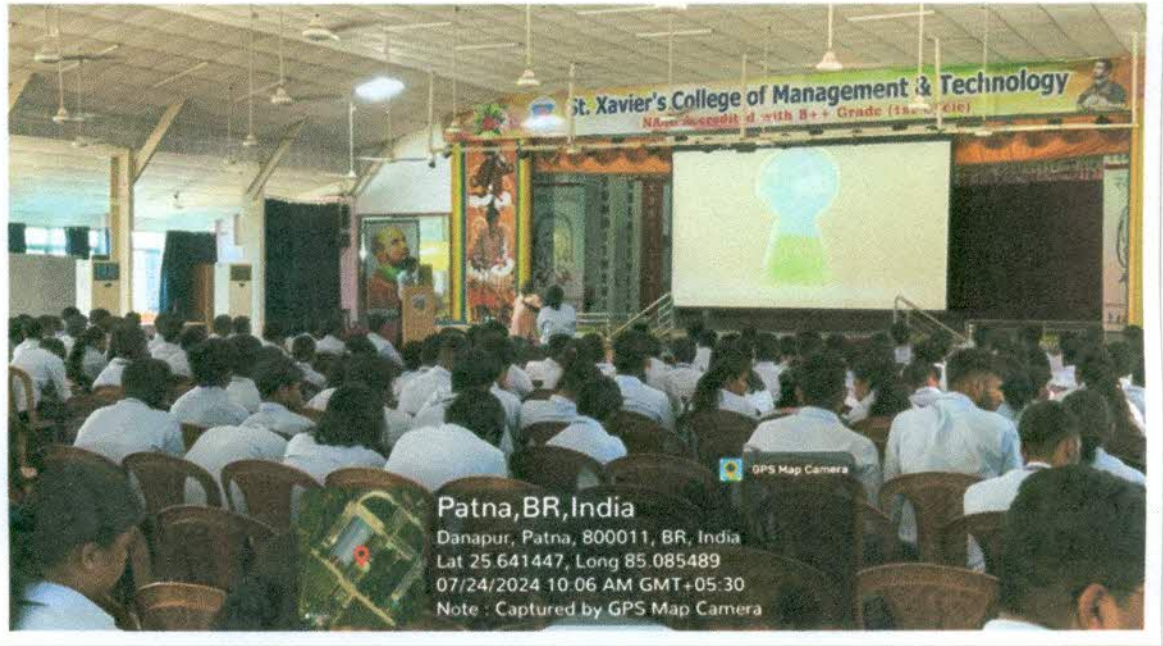
The participation level was high, with students actively engaging in the activities and discussions. Feedback from the students indicated that they found the session highly informative and inspiring. Many students appreciated the practical approach and the opportunity to apply creative thinking techniques in real-life scenarios.

The Two-Day Student Development Programme was a resounding success, achieving its goals of enhancing creative thinking, skill development, and promoting sustainable living among students. Dr. Paul Pudusery's expertise and engaging presentation style played a crucial role in the effectiveness of the sessions.

Geo-tagged Photographs of the event



Interactive Session with the students



Patna, BR, India
 Danapur, Patna, 800011, BR, India
 Lat 25.641447, Long 85.085489
 07/24/2024 10:06 AM GMT+05:30
 Note : Captured by GPS Map Camera

Resource Person Addressing the students

M. Mario

Mr Mario Martin
 Asst. IQAC Coordinator

Dr Grace SCSC
 28/07/24

Sr Dr Grace SCSC
 IQAC Coordinator

IQAC
 St. Xavier's College of Mgmt. & Tech.
 Digha Ghat, Patna - 800 011

Martin Poras

Fr Dr Martin Poras SJ
 Principal
 St. Xavier's College of Mgmt. & Tech.
 Digha Ghat, Patna-800011
 Bihar, India

Annexures

- Notice -1
- Evaluation - 2
- Attendance Sheet -3
- Brochure - 4
- Sample Certificate -5



1

ST XAVIER'S COLLEGE OF MANAGEMENT & TECHNOLOGY

NAAC Accredited with B++ Grade (1st Cycle)

(Affiliated to Aryabhata Knowledge University)

Digha-Aashiyaana Road, Digha Ghat, Patna- 800011, Bihar

Mobile Nos.: 8987262019; 8877617734, E-mail: info@sxcpatna.edu.in, Website: www.sxcpatna.edu.in

Ref. No. SXCMT/GO/N/009/2024-2025

22.07.2024

NOTICE

ATTENTION ! PART – II !

STUDENT TRAINING PROGRAMME

Students of Part - II (Session: 2023-2026) are hereby informed that IQAC is organizing a Student Training Programme on 23rd and 24th of July 2024 in Kalam Hall from 9:55 AM to 10:45 AM.

Attendance is compulsory for all the Students of Part – II.

NB : There will be regular classes in the first and third lecture.


22/7/2024

Fr Dr Martin Poras SJ

Principal

St. Xavier's College of Mgmt. & Tech.
Digha Ghat, Patna-800011
Bihar, India

Jay Xavier's! Jay Bharat!

②

Evaluation of Two Day Student Training Programme organized by IQAC

Held on 23rd and 24th July 2024

Points of appreciation:

1. It was engaging and informative
2. Motivational and Inspiring
3. It was really a good session which enhance our potential.
4. Thanks a lot for conducting this amazing session
5. The session was informative and there were many things to learn from this session
6. It was a good and mature programme.
7. The audio was very clear
8. The program was very informative, resourceful & motivational...
9. The session was fruitful
10. Good information and very relatable.
11. Got a lot of positive vibes after learning lot of things by father.
12. Good communication
13. Creative content
14. Got to know about how to develop our skills
15. It was an attractive presentation and mainly audience-centric
16. It build self esteem
17. The way of interaction was well-planned, as the team worked with sense of humour in between rather than boring transitions.

Points for Magis:

1. Nothing
2. It was less interactive
3. The session was little fast and it should be done with more time
4. This session has motivated us to do our work in a better way
5. Speak in both Hindi and English language.
6. It can be more Video-oriented
7. Must be based on practical scenario.

Rating – 7.75/10

Student Development Program

St. Xavier's College of Management & Technology

ATTENDANCE SHEET | ODD 2024-25

Teacher: Shilpa Sharma Paper: Month: July Total Lectures:

BBA-IIA (Sem-3)

R. No.	Name of the Students																	R. No.	TOTAL
033	KUMAR SATYAM	P	P															033	
034	DIWANSHI RAJ	P	P															034	
036	PRIYANSHU BHARDWAJ	A	P															036	
037	MADHU KUMARI	P	P															037	
038	MUSKAN KUMARI	A	P															038	
039	RISHAV RAJ	A	P															039	
040	HIMANSHU BHARDWAJ	A	P															040	
041	ROHIT RAJ	P	A															041	
042	UJJWAL KANT	P	P															042	
043	PRANEY PREM	P	P															043	
044	SUHANI SINGH	A	A															044	
045	SYED FARDIN ALAM	P	P															045	
046	HARSH RAJ	P	P															046	
047	ADITI RANA	P	P															047	
048	PRIYA GUPTA	P	A															048	
049	BABLI KUMARI	A	P															049	
050	ANANYA RAJ	P	P															050	
051	PRITAM KUMAR OJHA	P	P															051	
052	AADITYA ANUGRAH	P	P															052	
053	RAHUL ROY	P	P															053	
054	PIYUSH RAJ	P	P															054	
055	RISHAV RAJ	P	P															055	
056	ADITYA RAJ	A	P															056	
057	SABHYATA NUPUR	P	P															057	
058	ANUMESH RAJ	P	P															058	
059	ROUSHAN KUMAR	P	P															059	
060	AYUSH RAJ	P	P															060	
122	ROUNAK SINGH	P	P															122	
123	LAU RANJAN	P	P															123	
124	PARKASH KUMAR	A	P															124	
128	SONU KUMAR	P	A															128	

Total Absent - 10

Total Present - 51

Total absent - 9

Total Present - 52

Activity - Student Training Programme

St. Xavier's College of Management & Technology

Day-2

ATTENDANCE SHEET | ODD 2024-25

Teacher: Dr. Mala Upadhya Paper: Month: July Total Lectures:

BBA-IIB (Sem-3)

R. No.	Name of the Students	23/24	ATTENDANCE										R. No.	TOTAL		
061	MD TAUSEEF	PP													061	
062	MUSKAN KUMARI	AP													062	
064	KUMAR SHASHANK	PP													064	
065	HIMANSHU KUMAR SINGH	PP													065	
066	SHUBHAM RAJ	PP													066	
067	MAYANK KUMAR	AP													067	
068	ANMOL KUMAR	PP													068	
069	ANJALI SINGH	PP													069	
070	KRISHNA SIDDHRTH RAJ	PA													070	
071	NEHA SINGH	PP													071	
072	ASHUTOSH KUMAR	PP													072	
073	PRASANG JAISWAL	PP													073	
074	UJJWAL KUMAR	PP													074	
075	SHUBHOJEET GHOSH	PP													075	
076	SAKSHI	PP													076	
077	YUVRAJ SINGH	PP													077	
079	NISCHAY ANAND	PP													079	
080	RIYA RAJ	PP													080	
081	AYUSHMAN ASHUTOSHKAR	PA													081	
082	CHANDAN KUMAR	PP													082	
083	PAKHI KASHYAP	AP													083	
084	SHANU KUMARI	PA													084	
086	TANYA KUMARI	PP													086	
087	RISHU KUMAR	PP													087	
088	SUMEDHA KUMARI	PP													088	
089	JAHNVI RANJAN	PP													089	
090	AARSH RAJ	PP													090	

Date: 23/7/24 A = 6
P = 50

24/7 → A = 6
P = 50

Signature: [Signature]
23/7/24

Activity - Student training Programme

Day-1

Day-2

St. Xavier's College of Management & Technology

ATTENDANCE SHEET | ODD 2024-25

Teacher: Dr. Mala Upadhyaya Paper: Month: Total Lectures:

BBA-IIB (Sem-3)

R. No.	Name of the Students	²³ / ₇	²⁴ / ₇										R. No.	TOTAL
091	LUV KUMAR GUPTA	P	A										091	
092	SAMRIDHI TIWARY	P	P										092	
093	PRACHI KUMARI	P	P										093	
094	AMAN KUMAR	P	P										094	
095	BHUMIKA SINHA	P	P										095	
097	UJJWAL SINGH	P	P										097	
099	TANYA	P	P										099	
101	RISHAV CHOUDHARY	P	P										101	
102	MAYANK SHEKHAR	P	P										102	
103	HARSH KUMAR	P	P										103	
104	AASTHA SINHA	P	P										104	
105	HARSHIT KUMAR	P	A										105	
106	ARYAN KUMAR	P	P										106	
107	ROBIN RANJAN	P	P										107	
108	ADITYA PRATAP	P	P										108	
109	AMRIT MUKHERJEE	P	P										109	
110	TAPASYA KUMARI	P	A										110	
112	AYUSH SINGH	P	P										112	
113	HONEY KUMARI	P	P										113	
114	HARSH RAJ THAKUR	P	P										114	
116	VAISHNAVI	P	P										116	
117	NISHI SINGH	P	P										117	
118	RIYA SINGH	P	P										118	
119	SWAPNIL RAJ	P	P										119	
120	ARYAN DHANRAJ	P	P										120	
121	AMAN RAJ	P	P										121	
125	MIHIR KANT	P	P										125	
126	ASTHA KUMARI	P	P										126	
127	PARTH TIWARI	P	P										127	

23/7 → A=6
P=50

24/7 → A=6
P=50

Student Development Program

St. Xavier's College of Management & Technology

ATTENDANCE SHEET | ODD 2024-25

Teacher: *Supriya Shree* Paper: Month: *July* Total Lectures:

BCA-II (Sem-3)

R. No.	Name of the Students	23	24	DATE							R. No.	TOTAL
001	JIYA KUMARI	P	P								001	
002	KRISHNA BHARDWAJ	P	A								002	
003	ADARSH KUMAR KUSHWAHA	P	P								003	
004	AMAN KUMAR	P	A								004	
005	APRAJIT ABHI	P	P								005	
006	VEDANT GUPTA	P	P								006	
007	AASHISH KUMAR	P	P								007	
008	AMIT KUMAR VERMA	P	P								008	
009	SNEHA KUMARI	P	P								009	
010	VIVEK CHAUDHARY	P	P								010	
011	ANMOL MEHTA	P	P								011	
012	PRATEEK EMMANUEL MINZ	P	A								012	
013	RAVI RANJAN KUMAR	P	A								013	
014	ROHAN RAJ	P	P								014	
015	KOMAL KUMARI	P	A								015	
016	CHANDRA PRAKASH PANDEY	P	P								016	
017	ADITYA RAJ	P	P								017	
018	SYED SAMEER MUSTAFA	P	A								018	
019	ANSHUMAN DHAN	P	P								019	
021	ANAS SAIFULLAH	P	P								021	
022	ABHINAY KUMAR	P	P								022	
023	UJJWAL KUMAR	P	P								023	
024	AYUSH KUMAR	P	P								024	
025	RAJVEER SINGH	P	P								025	
026	MD SAMIR ALAM	P	P								026	
027	ABHIRAJ SRIVASTAVA	P	P								027	
028	ADITYA RAJ	P	P								028	
029	ANCHAL PRATHAM	P	P								029	
030	MANYATA JHA	P	P								030	
031	DILSHAD MALLICK	P	P								031	

Date: *24/7/24*

Signature: *Supriya Shree*

Student Development Programme

St. Xavier's College of Management & Technology

ATTENDANCE SHEET | ODD 2024-25

Teacher: Mr. B. H. Choudhary Paper: Act Month: July Total Lectures:

BBA (International Business) - II (Sem-3)

R. No.	Name of the Students	DATE										R. No.	TOTAL
001	ASHISH LAKRA	PP										001	
002	AMIT RAJ	PA										002	
003	MUKUND MURARI	PP										003	
004	MANISHA KUMARI	PP										004	
005	VISHAL KUMAR	PP										005	
006	ADARSH RAJ	AP										006	
007	RIYA PRAKASH	PP										007	
008	PRATYUSH VARMA	PP										008	
009	ISHU GAUTAM	AP										009	
010	ADAMYA KUMAR	PP										010	
011	ADITYA KUMAR	PP										011	
012	ARYAN YADAV	PP										012	
013	KUMAR ABHIRAJ SINGH	PP										013	
014	AMAN RAJ	PP										014	
015	PRIYANSHU RAJ	PP										015	
016	MD WAQAS SUHAIL	PP										016	
017	SURAJ KUMAR	PP										017	
018	ANIKET KUMAR	PP										018	
019	YASH RAJ	PP										019	
020	MD ARSHALAN AKHTAR	PP										020	
021	GAZALA PERWEEN	PP										021	
023	AYUSH KUMAR	PP										023	
024	RIYA KUMARI	PP										024	
025	NANCY	PP										025	
026	ARPIT ANAND	PP										026	
027	SANYA SINGH	PP										027	
028	SAHIL AMIT	AP										028	
031	MAHVISH FATIMA	PP										031	

Date: 23-7-24 - 24-7-24

A-5

P=53

Signature: [Signature]
25-9

St. Xavier's College of Management & Technology

ATTENDANCE SHEET | ODD 2024-25

Teacher: Paper: Month: Total Lectures:

BBA (International Business) - II (Sem-3)

R. No.	Name of the Students	P	A	T	O	A	B	S	E	R	T	O	T	R. No.	TOTAL
032	RIYA KUMARI	P	P											032	
033	ASHISH KUMAR	P	P											033	
034	ANKUR KUMAR SINHA	A	P											034	
035	ADITI SONI	P	A											035	
037	RISHU RAJ	P	P											037	
038	HARSH KUMAR KESHRI	P	P											038	
039	UDAY BHANU SHUKLA	P	P											039	
040	RAUSHAN KUMAR	P	P											040	
041	AMAN KUMAR	P	P											041	
042	UDIT XALXO	P	P											042	
043	AMIT TOPPO	P	P											043	
044	DHIRAJ KUMAR	A	P											044	
045	ADARSH SINHA	P	P											045	
046	ABHAY KUMAR	P	P											046	
047	PRATYUSH PRATAP	P	P											047	
049	SHRISTY CHOUDHARY	P	P											049	
050	SANSKAR KUMAR	A	A											050	
051	ADYA SINHA	P	P											051	
052	SHAILJA PRITAM	A	A											052	
53	HARIOM	P	P											53	
54	AADARSH KUMAR	P	P											54	
55	ANKITA SINGH	P	P											55	
56	RITESH KUMAR	A	P											56	
57	SAKSHI SINGH	P	A											57	
58	ARYAN RAJ	P	P											58	
60	AKSHAY KUMAR PANDEY	P	P											60	
61	PRIYA	A	P											61	
62	KANISHK RAJ	P	P											62	
63	SUHANI KUMARI GUPTA	P	P											63	
64	MD AATIR USMANI	A	P											64	

Present - 49

Absent - 9

Total - 58

Present - 53

Absent - 5

Total - 58

St. Xavier's College of Management & Technology

ATTENDANCE SHEET | ODD 2024-25

Teacher: Dr. Alax Basan Ms. Priya Gupta Paper: Month: JULY Total Lectures:
BCP-II (Sem-3)

R. No.	Name of the Students	23	24															R. No.	TOTAL
001	KISHAN GUPTA	P	P															001	
002	MOHIT KUMAR	P	P															002	
003	KOMAL KUMARI	P	P															003	
004	ANISH KINDO	P	P															004	
005	HARSH VARDHAN AMBASTHA	P	P															005	
006	OM SINGH	P	P															006	
007	ARSALAN AHMAD	A	P															007	
008	MUSKAN SINGH KUNTIA	P	P															008	
009	AMRITESH BHENGRA	P	P															009	
010	SRISHTI AKSHAY	P	P															010	
011	TARUNIMA	P	P															011	
013	SRISHTI JHA	P	P															013	
014	ARYAN KUMAR SINGH	P	P															014	
015	NISHA PRIYADARSHI	P	P															015	
016	BONNISH ROBIN	P	P															016	
017	SATWEEK SHIVAM	P	P															017	
019	HARSH DUBEY	P	P															019	
020	JOANNA PETERS	P	P															020	
022	AKSHIT RAJ	P	P															022	
024	RAVIT PRATAP SINGH	P	P															024	
025	RAHUL RAJ	P	P															025	
026	MAHIMA KUMARI	P	P															026	
027	ABHISHEK KUMAR	P	P															027	
028	ANSH RAJ	P	A															028	
029	RASHMI SOUMYA	P	P															029	
030	AMISHA KUMARI	P	P															030	
033	SAMEER SINGH	P	P															033	
034	RITURAJ KRISHNA	P	P															034	
035	KRISHNA KANHAIYA	P	P															035	
036	AYUSHI KUMARI	A	A															036	
038	ADITYA RAJ	P	P															038	
039	AYUSH KUMAR GUPTA	P	P															039	
040	HARSHIT KUMAR SINGH	P	A															040	

Date: 23-7-24Signature: [Signature]

Students Training Programme

St. Xavier's College of Management & Technology

ATTENDANCE SHEET | ODD 2024-25

Teacher: Paper: Month: Total Lectures:

BCP-II (Sem-3)

R. No.	Name of the Students	23	24	A	T	P	E	R. No.	TOTAL
061	ANUGRAH MINJ	P	P					061	
063	JASMINE MURMU	P	P					063	
064	RAYMOND NAIDU	P	P					064	
065	MUSKAN SAHA	P	P					065	
066	YASH RAJ	P	P					066	
067	HARSHIT KUMAR TRIPATHI	P	P					067	
068	ROSHAN KUMAR PASWAN	P	P					068	
069	AYUSH KUMAR	P	P					069	
070	UTKARSH RAJ	P	P					070	
071	ZUBIYA SHAHID	P	P					071	
072	SUPRIYA KUMARI	P	P					072	
073	YASH	P	P					073	
074	KUMAR SHIVAM	P	P					074	
076	ZARA KHAN	A	A					076	
077	ASHISH MARANDI	P	P					077	
078	PRASHANT KUMAR TIWARI	P	P					078	
080	GAURAV KUMAR	P	P					080	
081	RAHUL KUMAR	P	P					081	
082	UJJAWAL JHUNJHUNWALA	P	P					082	
083	MOHSIN RAZA	P	P					083	
084	LOVELY KUMARI	P	P					084	
085	SHAFIQUE FATMA	A	P					085	
086	AADIL WARSI	P	P					086	
087	LUCKY MAKHARIA	P	P					087	
088	AYUSHI SINGH	P	A					088	
089	SHWATANK ANAND	P	P					089	
091	ABHIJEET KUMAR OJHA	P	P					091	
092	ANUSHKA	P	P					092	
094	ANANT RAJ	P	P					094	
096	MUSKAN	P	A					096	
097	KESAR	P	P					097	
098	VEDIKA JAIN	P	P					098	
099	AAYUSHMAN KUMAR	P	P					099	

23/7/24

Present : 61

Absent : 95

Total : 66

Present : 60 [24/7/24]

Absent : 6

Total : 66



St. Xavier's College of Management & Technology

NAAC Accredited with B++ Grade (1st Cycle)
(Affiliated to Aryabhatta Knowledge University)
Digha-Aashiyana Road, Digha Ghat, Patna- 800011, Bihar



A TWO-DAY STUDENT TRAINING PROGRAMME

23-24 July 2024

Organised by Internal Quality Assurance Cell (IQAC)



Rev Fr Dr Paul Puduserry, CSC
Former HoD, Department of Education, Don Bosco University, Assam

Day 1 23 | July 2024

Venue: Kaalam Hall | Time: 9:55am-10 :45am

Topic:

Integrating Creative thinking & Skill Enhancement



Day 2 | 24 July 2024

Venue: Kaalam Hall | Time: 9:55am-10 :45am

Topic

Sustainable Living Practices





St. Xavier's College of Management & Technology

NAAC Accredited with B++ Grade (1st Cycle)
(Affiliated to Aryabhata Knowledge University)
Digha-Aashiyana Road, Digha Ghat, Patna- 800011, Bihar



A TWO-DAY STUDENT TRAINING PROGRAMME

 Kalam Hall  23-24 July 2024  9:55 am to 10:45 am

“ Integrating Creative thinking & Skill Enhancement ”

Organised by Internal Quality Assurance Cell (IQAC)

Day-1

Programme Flow

Introduction of the day	9:55 AM– 9:57 AM
College Anthem	9:57 AM– 10:00 AM
Introduction to the Resource Person	10:00 AM– 10:03 AM
Session by the Resource Person	10:03 AM– 10:33 AM
Question & Answer	10:33 AM– 10:43 AM
Vote of Thanks	10:43 AM– 10:45 AM



St. Xavier's College of Management & Technology



NAAC Accredited with B++ Grade (1st Cycle)

(Affiliated to Aryabhatta Knowledge University)

Digha-Aashiyaana Road, Patna - 800 011


A Two-Day Student Development Programme

"INTEGRATING CREATIVE THINKING & SKILL ENHANCEMENT, SUSTAINABLE LIVING PRACTICES"

Certificate of Participation

This is to certify that
of..... has successfully completed A
Two-Day Student Development Programme on "integrating Creative Thinking & Skill Enhancement, Sustainable Living
Practices" held from 23 to 24 July 2024, Organised by the IQAC, St. Xavier's College of Management & Technology, Patna.

Mr Mario Martin
Organiser, Asst. Coordinator IQAC
SXCMT, Patna


Sr Dr Grace SCSC
Coordinator IQAC
SXCMT, Patna


Fr Dr Martin Poras SJ
Principal
SXCMT, Patna

5

5



ST XAVIER'S COLLEGE OF MANAGEMENT & TECHNOLOGY

NAAC Accredited with B++ Grade (1st Cycle)

(Affiliated to Aryabhatta Knowledge University)

Digha-Aashiyaana Road, Digha Ghat, Patna- 800011, Bihar

Mobile Nos.: 8987262019; 8877617734, E-mail: info@sxcpatna.edu.in,

Website: www.sxcpatna.edu.in



Ref No.: SXCMT/IQAC/TR/04/2024-2025

Date: 2 December 2024

REPORT ON IQAC COORDINATORS' WORKSHOP

Organized by: Jesuit Higher Education Association South Asia (JHEASA)

Hosted by: St. Xavier's College (Autonomous), Kolkata

Date: November 29 - December 1, 2024

Venue: St. Xavier's College (Autonomous), Kolkata

Objectives:

The workshop aimed to provide IQAC coordinators with insights and tools for enhancing institutional quality through sessions on accreditation, infrastructure, research ethics, and outcome-based education.

The Jesuit Higher Education Association South Asia (JHEASA) - North Zone organized a three-day IQAC Coordinators' Workshop at St. Xavier's College (Autonomous), Kolkata, from November 29 to December 1, 2024. The workshop was attended by IQAC coordinators from 15 colleges belonging to the North Zone. Mr Piyush Verma, Member IQAC & Sr Dr Grace SCSC, Coordinator attended the meeting. Through a series of sessions, the workshop aimed to enhance institutional quality by focusing on critical themes such as the role and functions of IQAC, accreditation systems, research ethics, infrastructure development, and the implementation of Outcome-Based Education (OBE).

The event featured engaging discussions and presentations led by distinguished resource persons, including Dr. P.P. Ghosh, Dr. Ayan Chandra, Prof. Shailabh Agarwal, and Dr. Amita Roy. Participants gained valuable insights into leveraging systematic approaches for quality assurance, fostering collaboration, and aligning academic practices with accreditation standards. The workshop concluded with an evaluation and valedictory session, where participants expressed satisfaction with the program's relevance and execution. It successfully empowered coordinators with actionable strategies to elevate institutional excellence.

IQAC COORDINATORS' WORKSHOP



VALEDICTORY SESSION VISIT TO CENTRAL LIBRARY



GROUP PHOTOGRAPHY OF THE WORKSHOP



Sr Dr Grace SCSC
2/12/2024
Sr Dr Grace SCSC
IQAC Coordinator

IQAC
St. Xavier's College of Mgmt. & Tech.
Digha Ghat, Patna - 800 011

Martin Poras SJ
Fr Dr Martin Poras SJ
Principal
St. Xavier's College of Mgmt. & Tech.
Digha Ghat, Patna-800011
Bihar, India

JESUIT HIGHER EDUCATION ASSOCIATION SOUTH ASIA

(JHEASA) - North Zone

Meeting of IQAC Coordinators, 29 November – 1 December, 2024

Hosted by: St. Xavier's College (Autonomous), Kolkata



Day I: 29 November 2024 (Friday)		
5:00 p.m.	Arrival, Welcome followed by dinner	
Day II: 30 November 2024 (Saturday)		
8:30 a.m.	Registration	
9:00 a.m. – 9:30 a.m.	Inaugural Session - Rev. Dr. Joseph Kulandai, SJ, Vice-Principal (Commerce Morning), and Asst. Director, Central Library, St. Xavier's College (Autonomous), Kolkata	Room 15
9:30 a.m. – 11:00 a.m.	Session 1: Role and Functions of IQAC – Dr. P. P. Ghosh, IQAC Coordinator, St. Xavier's College (Autonomous), Kolkata	Room 15
11:00 a.m. – 11:30 a.m.	Refreshments	
11:30 a.m. – 1:00 p.m.	Session 2: Introduction to the Binary System of Accreditation – Dr. P. P. Ghosh, IQAC Coordinator, and Dr. A. Chandra, Member Secretary, Academic Council, St. Xavier's College (Autonomous), Kolkata	Room 15
1:00 p.m. – 2:00 p.m.	Lunch	
2:00 p.m. – 3:00 p.m.	Session 3: Infrastructure and Learning Resources – Prof. Shalabh Agarwal, Associate Professor, Department of Computer Science, and Director, Computer Centre & Central Computing Facilities, and Systems In-charge, St. Xavier's College (Autonomous), Kolkata	Room 15
3:00 p.m. – 3:30 p.m.	Visit to Fr. Verstraeten Central Library , St. Xavier's College (Autonomous), Kolkata	
3:30 p.m. – 4:00 p.m.	Refreshments	
4:00 p.m. – 5:00 p.m.	Session 4: Research Ethics – Dr. Samrat Roy, Coordinator, Ph.D. Programmes, St. Xavier's College (Autonomous), Kolkata	Room 15
Day III: 1 December, 2024 (Sunday)		
9:30 a.m. – 11:00 a.m.	Session 5: Outcome Based Education (OBE) – Dr. Amitava Roy, Associate Professor, St. Xavier's College (Autonomous), Kolkata	Room 15
11:00 a.m. – 11:30 a.m.	Refreshments	
11:30 a.m. – 12:30 p.m.	Session 6: IQAC – A Systems Approach , Dr. P. P. Ghosh, IQAC Coordinator, St. Xavier's College (Autonomous), Kolkata	Room 15
12:30 p.m. – 1:00 p.m.	Evaluation and Valedictory	Room 15
1:00 p.m.	Lunch and departure	