



ST XAVIER'S COLLEGE OF MANAGEMENT & TECHNOLOGY

NAAC Accredited with B++ Grade (1st Cycle)

(Affiliated to Aryabhata Knowledge University)

Digha-Aashiyaana Road, Digha Ghat, Patna- 800011, Bihar

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INFRASTRUCTURE POLICY

St. Xavier's College of Management & Technology, Patna is committed to providing top-notch infrastructure and functional spaces to support the teaching, learning, and administrative processes as mandated by regulatory bodies. Our policy for Infrastructure Management is designed to plan, procure, maintain, and upgrade infrastructure in line with technological advancements and educational needs.

Enhancement of infrastructure:

The college will regularly modernize and remove obsolete infrastructure to align with technological developments and the evolving teaching-learning process.

Creation of infrastructure:

To ensure adequate infrastructure, including land, buildings, equipment, and software, the college will adhere to the resource requirements specified by regulatory bodies when starting new programs or courses.

Upkeep and Maintenance:

All departments will strictly follow procedures for cleanliness, preventive and corrective maintenance, including regular cleaning, inspection, and periodic maintenance of equipment.

Records of infrastructure:

Comprehensive records of all infrastructure, including equipment, software, and other items, will be maintained. Guidelines will define assets, asset registration, coding, and periodic physical verification.

Depreciation and Insurance:

Depreciation will be applied annually to assets, and items above a specified amount will be insured against damage and theft.

Disposal of Obsolete Infrastructure:

Obsolete infrastructure will be phased out and disposed of through methods such as reassignment, transfer, sale, or auction. Annual stock verification and proper disposal procedures will be followed.

In conclusion, St. Xavier's College of Management & Technology, Patna is dedicated to maintaining high-quality infrastructure to support academic and administrative excellence.

Date: 1/7/2023

Dr. Martin Poras S.J

Principal

St. Xavier's College of Mgmt. & Tech.

Digha Ghat, Patna-800011

Bihar, India